TEMPLATE LETTER TO FAMILIES ON WHEN KANSAS NURSING HOMES WILL “REOPEN”

Your organization’s letterhead

June 3, 2020

Dear family member of XXXXX,

The COVID-19 pandemic has brought with it so much anguish and suffering for our residents, their families, and our dedicated workers. The need for protecting residents from this deadly, incurable virus has resulted in severe restrictions for your loved one living at XXXXX. We have tried to keep our residents’ spirits up, to help them pursue a meaningful life, and to help them engage with families. But still it has been very hard.

We understand that some residents and families are ready for nursing homes and assisted living residences to reopen nursing to family members and others. **However, Kansas nursing homes and assisted living residences are required to continue to restrict visitors until the State of Kansas comes out with their plan to reopen them.**

Our state association, LeadingAge Kansas, has been in communication with state officials and has reason to believe that the Kansas Department for Aging and Disability Services (KDADS) will release their plan for reopening nursing homes in the next week or two. The plan will likely require a gradual “reopening” based on close communication and cooperation with our county health department. We will let you know when we get that communication and what we know about what it means for the residents, families, and staff at XXXXX.

Include an appropriate last sentence.

Sincerely,

Signature

Name, title

Contact info